

## **Tift County Foundation for Educational Excellence, Inc.**

January 16, 2018

Dear Educator,

Happy New Year! The Tift County Foundation for Educational Excellence, Inc. is a non-profit organization with a mission of fostering excellence in Tift County Schools. We support this mission through endowment programs, teacher incentive grants and co-hosting an annual "Excellence in Teaching" awards ceremony and banquet.

We are excited to kick off another year of incentive grant opportunities for the Tift County Public School System. Since 1990, we have been able to supplement the efforts of Tift County Educators by awarding over \$500,225 in incentive grant money. In 2017 alone, we awarded incentive grants of approximately \$20,351 (please visit [www.tcfee.org](http://www.tcfee.org) for a list of the 2017 awarded). We are looking forward to awarding incentive grants again in 2018 and encourage you to apply!

Instructions for the 2018 Incentive Grants are as follows:

### **EDUCATORS:**

1. Complete the attached Grant Application. This is a fill-in form. Please do not veer from the structure of this form; it is important that all teachers use this format for purposes of streamlined information for our Incentive Grant Committee.
2. Submit your completed application to your school's principal (2018-19) no later than Friday, February 16, 2018 unless the principal requires an earlier date, for principal approval.

### **PRINCIPALS (2018-2019):**

1. Collect & review all applications by February 16, 2018.
2. Review & Sign each application for your school. Keep a copy for your files.
3. Place all applications in an envelope/folder. A representative from the TCFEE will pick them up on Monday, February 20, 2018 or you may send them to the Central Office *via* school mail c/o Moppy Brumby, Tift Co. Foundation.

### **CENTRAL OFFICE:**

1. By February 26, 2018, TCFEE will provide you with a "Grant List Summary" form along with a copy of the applications.
2. Please review them for approval and alternate funding possibilities including LSGTs and return the summary to TCFEE by March 16, 2018. Your copy of the grant applications may be kept for your records.

3. Promptly inform school principals of any applications that were not approved or that have alternate funding by the Central Office.

TCFEE will contact the school principals *via* email to get feedback regarding any additional information the Incentive Grants Committee needs.

All grant applications that have been approved by the school principal and the Central Office will be reviewed by the TCFEE Incentive Grants Committee and the selected applications will be approved by the TCFEE Board in late April 2018. Awarded grants will be announced in May 2018.

We encourage you to take advantage of the 2018 incentive grant opportunity! Thank you for the opportunity to work with you on our endeavor of fostering excellence in Tift County Schools.

Respectfully,

2018 Incentive Grants Committee  
Tift County Foundation for Educational Excellence